



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Sugary Drinks Distributor Tax Advisory Committee *Subcommittee: Data and Evidence (D/E)*

AGENDA

June 10, 2020 – 10:00AM

Join Via Webex

<https://sfdph.webex.com/sfdph/j.php?MTID=m6ace414d413cd66206a779d1abea20b3>

Meeting ID: 133 037 3775 Meeting Password: Tcm3dp9frv4

Join Via Phone: 1-415-655-0003

* Please note that public comment will be held after every agenda item. If a member of the public would like to comment on a topic that is *not* on the agenda, they may do so during general public comment at the start of the meeting. Please see the *Notes* section of this document for additional information.

Order of Business:

- 1) **Call to Order / Roll Call**
- 2) **Approval of March Meeting Minutes** - [discussion and action]
- 3) **Review and Consideration of Agenda** – [discussion and action]
- 4) **General Public Comment-** [discussion]
- 5) **Housekeeping** [discussion and possible action]
 - a) Infrastructure Subcommittee Update
 - b) Community Input Subcommittee Update
 - c) SDDT funded COVID 19 Relief Efforts
 - d) SDDT Media Update
- 6) **Data and Evidence Work Plan** [discussion and possible action]
 - a) Educational Investments
- 7) **Agenda items for July 8, 2020 Meeting** [discussion and possible action]
- 8) **Public Comment**
- 9) **Adjournment**

PUBLIC COMMENT

General Public Comment: At this time, members of the public may address the SDDTAC Advisory Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee but do not appear on the agenda.



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

With respect to agenda items, the public will be given an opportunity to address the Committee when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes.

The Brown Act forbids a Committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at Public Comment. In response to public comment on an item that is not on the agenda, the Committee is limited to:

- Briefly responding to statements made or questions posed by members of the public, or
- Requesting staff to report back on a matter at a subsequent meeting, or
- Directing staff to place the item on a future agenda. (Government Code Section 54954.2(a).) 10.

Each action item will hold public comment before a vote is made.

Explanatory documents are available at the 25 Van Ness Ave, Suite 500 during regular business hours. If any materials related to an item on this agenda have been distributed to the SDDTAC after distribution of the agenda packet, those materials are available for public inspection at the address above during normal business hours.

RINGING AND THE USE OF CELLPHONES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683,
415-554-7724 (Office); 415-554-7854 (Fax), E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Family Violence Council/Mayor's Task Force on Anti-Human Trafficking. Assistance in additional languages may be honored whenever possible. To request assistance



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

with these services please contact the Minouche Kandel 415-252-3203, or minouche.kandel@sfgov.org at least 48 hours in advance of the meeting. Late requests will be honored if possible.

DISABILITY ACCESS

Family Violence Council meetings are held in room 617 at 400 McAllister Street in San Francisco. This building is accessible to persons using wheelchairs and other assistive mobility devices.

Mayor's Task Force on Anti-Human Trafficking meetings are held in Room 305 at City Hall, 1 Dr. Carlton B. Goodlett

Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances.

Assistive listening devices, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to Minouche Kandel (415) 252-3203, or minouche.kandel@sfgov.org. Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

Comparison between SDDTAC Recommendations and Mayor's Allocations FY19-20



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

| Item | SDDTAC Rx Amount | SDDTAC Rx % | SDDTAC Rx Agency | Mayor's Budget | % of Mayor's Budget | Mayor's Proposed Agency | Variance |
|--|---------------------|---------------|------------------|---------------------|---------------------|-------------------------|-------------------|
| Community-Based Grants | \$4,290,000 | 41.25% | DPH/CHEP | \$2,995,000 | 26.76% | DPH | |
| | | | | \$300,000 | 2.68% | <i>SFUSD via DCYF</i> | |
| | | | Comm Engag | \$50,000 | .45% | <i>Total</i> | <i>-\$345,000</i> |
| School Food, Nutrition Education, Student Led Action | \$1,000,000 | 14.42% | SFUSD | \$1,500,000 | 14% | <i>SFUSD via DCYF</i> | \$0 |
| | \$500,000 | | SFUSD | \$500,000 | | <i>SFUSD via DCYF</i> | |
| Food Access | \$1,000,000 | 9.62% | DPH | \$1,000,000 | 10% | DPH | <i>\$35,000</i> |
| Healthy Retail SF | \$150,000 | 1.44% | OEWD | \$150,000 | 1% | OEWD | \$0 |
| Oral Health | \$1,000,000 | 9.62% | DPH – Task Force | \$450,000 | 4.02% | <i>SFUSD via DCYF</i> | |
| | | | Sealant Pgm | \$450,000 | 3.13% | DPH | |
| | | | Edu/Case Mg | \$200,000 | 1.79% | <i>Total</i> | \$0 |
| Infrastructure | \$1,000,000 | 11.92% | DPH/CHEP | \$1,000,000 | 8% | DPH | <i>-\$240,000</i> |
| Water Access - SFUSD | \$0 | 2.88% | SFUSD | \$0 | 0% | <i>SFUSD via DCYF</i> | \$0 |
| Water Access - Public Spaces | \$300,000 | | PUC/DPH | \$300,000 | 2.68% | | |
| SF Recreation & Parks | \$520,000 | 5% | RPD | \$2,895,000 | 5% | | \$2,375,000 |
| HOPE SF Peer Enhancements | \$400,000 | 3.85% | N/A | \$400,000 | 0% | <i>DPH</i> | <i>\$400,000</i> |
| Total | \$10,400,000 | 100.0% | | \$11,190,000 | 100% | | |



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

| Description of intended purpose from Mayor's Budget |
|--|
| Community-Based Grants: Funding to issue grants to CBOs for programs and services in the following areas (1) Health Education, (2) Physical Activity, (3) Food Access, and (4) a Media/Awareness Campaign. |
| School Food, Nutrition Education, student-led action: Funding to (1) improve the quality of school meals, (2) support nutrition education, and (3) support student-led efforts to decrease consumption of SSBs and increase awareness around students. |
| Food Access: Healthy Food Purchasing Supplement |
| Healthy Retail: Will provide Healthy Store makeovers to 2 additional stores and continue ongoing providing support to 10 stores. |
| Oral Health school-based: Funding to support oral health in schools, including the cost of sealants. |
| Oral Health: Funding for Community Task Forces |
| Infrastructure: To fund a contract through DPH for facilitation and strategic support for the SDDTAC. Will also support research needs, including purchasing of data, and costs at DPH related to the administration of CBO grant program. |
| Water Access: One-time for the installation of water refilling stations in schools. Also can be used to purchase refillable water bottles for students. |
| SFRPD: Funding to Rec Park to provide continued support of the Peace Parks program. |
| Hope SF Peer Enhancements: Fund training and peer wage increases. |



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

SDDTAC Recommendations FY19-20 and 20-21

| | FY19-20 | FY20-21 | % | Department |
|--|---------------------|---------------------|-------------|-----------------------|
| COMMUNITY-BASED GRANTS | | | | |
| Health education, food security, physical activity | \$3,260,000 | \$3,260,000 | | DPH/CHEP |
| CBOs working with SFUSD | \$300,000 | \$300,000 | | DPH/CHEP |
| Media | \$680,000 | \$680,000 | | DPH/CHEP |
| Community engagement | \$50,000 | \$50,000 | | DPH/CHEP |
| TOTAL COMMUNITY BASED GRANTS | \$4,290,000 | \$4,290,000 | 41% | |
| SFUSD | | | | |
| School Food, Nutrition Ed | \$1,000,000 | \$1,000,000 | | SFUSD via DCYF |
| Student Led Action | \$500,000 | \$500,000 | | SFUSD via DCYF |
| TOTAL SFUSD | \$1,500,000 | \$1,500,000 | 14% | |
| FOOD ACCESS | | | | |
| Healthy Food Purchasing Supplement | \$1,000,000 | \$1,000,000 | | DPH/CHEP |
| Healthy Retail | \$150,000 | \$150,000 | | OEWD |
| TOTAL FOOD ACCESS | \$1,150,000 | \$1,150,000 | 11% | |
| ORAL HEALTH | | | | |
| Community task forces | \$450,000 | \$450,000 | | DPH/MCAH |
| School-based sealant application | \$350,000 | \$350,000 | | DPH/SF Health Network |
| School-based education and case management | \$200,000 | \$200,000 | | SFUSD via DCYF |
| TOTAL ORAL HEALTH | \$1,000,000 | \$1,000,000 | 10% | |
| INFRASTRUCTURE | | | | |
| DPH Infrastructure | \$1,000,000 | \$1,000,000 | | DPH/CHEP |
| Strategic planning | \$40,000 | \$ - | | DPH/CHEP |
| Evaluation | \$200,000 | \$200,000 | | DPH/CHEP |
| TOTAL INFRASTRUCTURE | \$1,240,000 | \$1,200,000 | 12% | |
| WATER ACCESS | | | | |
| Water Access - SFUSD | \$ - | \$340,000 | | PUC via RPD/DPW? |
| Water Access - Public Spaces | \$300,000 | \$ - | | PUC via RPD |
| TOTAL WATER ACCESS | \$300,000 | \$340,000 | 3% | |
| SF Recreation & Parks | \$520,000 | \$520,000 | 5% | RPD |
| HOPE SF Chronic Disease Equity | \$400,000 | \$400,000 | 4% | DPH/Behavioral Health |
| Total Proposed | \$10,400,000 | \$10,400,000 | 100% | |



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

| | Budget Descriptions |
|-------------------------------|---|
| COMMUNITY-BASED GRANTS | <p>City Departments should contract directly with CBOs through an RFP process managed through the Community Health Equity and Promotion (CHEP) Branch of the Department of Public Health. CBG should support community-based programs and services that address the health inequities of those most targeted by the beverage industry. Funding should go to Community Based Organizations (CBOs) and Faith Based Organizations (FBOs) for the following strategies:</p> <ol style="list-style-type: none"> 1. Health Education activities including, chronic disease prevention, healthy eating and active living, tap water promotion, oral/dental health 2. Physical Activity opportunities, including: a) Dance and movement, sports, yoga, walking groups, biking, etc.; b) Efforts to influence changes to the built environment (ie sidewalks, streets, parks, buildings, etc) or safety of the built environment that facilitates increased physical activity and walking and biking for utilitarian trips, sometimes referred to as active transportation); and c) pursuit of institutional or local policies that facilitate physical activity and active transportation (such as adequate PE time and instructors, commuter benefits for active transportation, etc) 3. Healthy Eating/Food Security*, including: a) Community-based pantries, community-based hot meals, community kitchens and community home delivery services; b) Increased financial resources (i.e. wages, income, government nutrition supplements, vouchers, etc.); c) Changes to the built environment that facilitate food security; and d) Pursuit of institutional or local policies that facilitate food security. 4. Water Promotion, such as support for Spa Water Supplies, station maintenance/beautification, refillable water bottles to distribute to communities, water testing 5. Community Based Participatory Research |
| CBOs working with SFUSD | 7% of all CBO funding (eg 7% of approximately \$4.3 million) should go towards CBOs implementing programs/initiatives that take place in school settings. Funding to issue grants to CBOS should follow the guidelines above. |
| Media | To develop and implement a media campaign focused on the impact of the SDDT with an emphasis on grassroots, community-led storytelling. Community Based Participatory Principles will be utilized in the development of the storytelling campaign, with CBOs funded to co-develop the campaign with a contracted media agency. The funds should support both a local and regional media campaigns. The regional campaign should be in coordination with other jurisdictions with similar sugary beverage taxes to leverage resources and augment the intended goals of the SDDTAC. A portion of the local media campaigns must include a merchant education component. A smaller proportion of the funds (to be determined by the Department of Public Health and any contracted entities) may support media/communications campaigns that highlight the health harms of sugary beverage intake and encourage tap water consumption. A portion of the funds must include merchant education. The local campaign must include merchant education component. DPH/CHEP will contract with media agency, and oversee the campaign progress, with guidance from the Community Input Subcommittee on the local and regional community-led story telling campaigns and guidance from the Infrastructure Subcommittee on the merchant focused campaign. |
| Community engagement | Community engagement activities (ex. community conveners, focus groups, town halls, attending existing community meetings, etc.) to ensure that meaningful community engagement opportunities are fully integrated throughout the work of the SDDTAC, so that impacted populations can inform the decisions of the full committee. |



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

| | |
|--|--|
| SFUSD | |
| School Food, Nutrition Ed | To improve the quality and appeal of school meals and support nutrition education to increase participation in school meal programs (for example: cooking and serving equipment, staff professional development, and innovative procurement and menu strategies to increase freshly prepared food). Funding will target schools with the largest populations of high-risk students that are disproportionately targeted by the sugary drinks industry. |
| Student Led Action | Support student led efforts to decrease consumption of sugary drinks and increase awareness of sugary drinks consumption among students, with focus on schools with the largest populations of high-risk students that are disproportionately targeted by the sugary drinks industry. SFUSD should provide to SDDTAC a proposal of how funding will be spent through student led action. |
| FOOD ACCESS | |
| Healthy Food Purchasing Supplement | Support programs that increase financial resources to purchase healthy food such as vouchers and food purchasing incentives. This investment is meant to support both the communities most impacted by the health consequences of sugary beverage consumption and to support the local economy including local merchants. These funds should be RFPed out to CBOs and FBOs according to the Community Based Grants guidelines. |
| Healthy Retail | Supporting small business to increase healthy food access in high risk and impacted communities and neighborhoods by: 1) supporting business operations; 2) promoting community engagement; and 3) improving the retail environment. |
| ORAL HEALTH | |
| Community task forces | Support development of community infrastructure such as oral health community task forces that incorporate diverse stakeholders for outreach, education, and interventions to address the oral health needs of children in high risk populations. |
| School-based sealant application | Support school-based and school-linked preventive oral health programs within SFUSD schools serving high risk target populations. This should also support SFUSD dedicated oral health staffing. |
| School-based education and case management | |
| INFRASTRUCTURE | |



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

| | |
|-------------------------------|--|
| <p>DPH Infrastructure</p> | <p>A. Personnel 1) Backbone staffing to support SDDTAC a. A program manager to provide backbone staffing to the SDDTAC, including: i) Staffing full committee and 3 subcommittees in compliance with Sunshine and Brown Acts; ii) Coordinating among city agencies and funded CBOs to promote collective impact; iii) Help guide vision and strategy of SDDTAC, support aligned activities; manage SDDTAC work and timeline; and iv) Working with evaluation team to establish shared measurement practices b. As necessary, manage citywide/soda tax impact media c. Develop/Compile and Manage completion of SDDTAC Annual Report d. Manage SDDTAC biennial nominations process 2) Staffing to support DPH SDDT implementation of community based grants a. Manage work of contractors, including: i) develop and implement CBO RFP process; ii) provide technical assistance for CBOs and merchants; iii) promote collective impact in coordination with SDDTAC backbone staff and City Agencies; and iv) work with evaluator and SDDTAC backbone staff to develop and implement evaluation plan and evaluation technical assistance. 3) Staffing to support research and evaluation of SDDT impact, including data purchases as necessary a. At least 1.0 FTE epidemiologist; b. Support data analysis for annual report; c. Manage data purchases; d. participate in development and implementation of SDDT evaluation B. Professional services including: i) technical assistance for funded CBO and FBO; ii) evaluation - to implement evaluation framework and evaluate funded city agencies, CBO and FBO, and process evaluations from applicants, and provide evaluation technical assistance; iii) city attorney to provide ongoing technical consultation C. Materials/Supplies for meetings and printing costs D. Training to support staff development E. Data for collection (pricing), analysis (Nielsen) and purchase (IRI)</p> |
| <p>Strategic planning</p> | <p>Strategic planning consultant to facilitate the SDDTAC in creating a strategic plan to guide the work. The development of this plan should be informed by multiple guiding principles to at least include: the 10 essential public health services, community input regarding its priorities and needs, lessons learned and best practices from other jurisdictions that have implemented similar taxes. The strategic planning process should address, among other aspects, the near and long term strategic goals of the SDDTAC; the role of CBOs, FBOs, and city agencies in achieving this vision; how the SDDTAC's goals fit within the context of city-wide coalitions with similarly aligned goals</p> |
| <p>Evaluation</p> | <p>Additional funds for evaluation may: a. support community based participatory research (ex. street intercept, merchant interview, focus groups) b. develop a system to collect data c. expand technical assistance d. conduct more qualitative evaluation that can help develop stories that describe impact of tax</p> |
| <p>WATER ACCESS</p> | |
| <p>Water Access - SFUSD</p> | <p>To install hydration stations at low income schools serving students with health disparities (ex. Bayview, Chinatown, Mission), to elevate the schools to the Silver or Gold standard for hydration stations (i.e. one on each floor, centrally located, and conduct water education). Funds may support purchase of Spa Water Supplies, station maintenance and beautification, refillable water bottles to distribute to students, water testing.</p> |



San Francisco Department of Public Health

Dr. Grant Colfax
Director of Health

City and County of San Francisco
London N. Breed
Mayor

| | |
|--------------------------------|---|
| Water Access - Public Spaces | To install or upgrade existing hydration station(s) in public spaces that target high-risk populations that are disproportionately targeted by the sugary drink industry (community identified public spaces). This funding should support high-quality, visually appealing, stations that can serve as a highlighted example of the potential for hydration stations. This can include beautifying and optimizing current station(s) or creating new one(s). |
| SF Recreation & Parks | To support staffing and supplies, including healthy food, for Peace Parks programs in target populations |
| HOPE SF Chronic Disease Equity | To fund services to public housing residents in the HopeSF sites. Public housing is a known risk factor for diet sensitive health disparities. The concentrated poverty and resource isolation intensifies the impact of race and poverty. This funding will be used to support resident peers, trained as community health workers, to provide health education, chronic disease self-care programs, and linkages to care. Each of the 4 sites will have two full time peer community health workers who will provide a variety of programming. The funding supports both wages and some program expenses. |

* Funding should support programs and services that increase financial resources to purchase healthy food; access to healthy fruits and vegetables while minimizing processed foods for high-risk communities; foods that are affordable and convenient; and programs that support the consumption of healthy foods including the ability to prepare and store meals and the knowledge of basic nutrition, food safety and cooking. Priority programs should incorporate a community-based food security perspective and have demonstrated increased ability of food insecure residents to purchase, access, and consume consumption of healthy, fresh, low-to-no cost and culturally appropriate foods, including but not limited to food vouchers/incentives, transportation and delivery and prepared foods.

ONGOING ADBACKS FROM FY 2017-2018

| PROGRAM | DEPARTMENT | DESCRIPTION | |
|--|------------|---|------------------|
| Food Security – Healthy Food Purchasing Supplement | DPH | Maintain current service levels: Vouchers and education to increase consumption and access to nutritious foods by increasing the ability of low income residents to purchase fruits and vegetables at neighborhood vendors and farmers’ markets in collaboration with DPH Healthy Retail Program. | 50,000 |
| Healthy Corner Store Retail | ECN | Promoting corner stores and markets to sell healthy products as opposed to sugary beverages, etc. | 60,000 |
| Food Security – Home Delivered Meals (HDM) | HSA | Address current waitlist: Delivery of nutritious meals, a daily-safety check/friendly interaction to homebound seniors/adults with disabilities who cannot shop or prepare meals themselves. Many providers offer home assessments/nutrition education/counseling. | 477,000 |
| Food Security – Congregate Lunch Meals | HSA | Address current waitlist: Daily, hot, nutritious meals for seniors/adults with disabilities | 220,000 |
| Senior Fitness | HSA | Senior fitness programming at IT Bookman and George Davis | 200,000 |
| Congregate Meal Program | HSA | Congregate Meal Program A | 75,000 |
| Congregate Meal Program | HSA | Congregate Meal Program B | 75,000 |
| | | TOTAL | 1,157,000 |

*The Board of Supervisor’s made a series of addbacks in the FY 17-18 budget. When the Board of Supervisors makes changes to the Mayor’s budget, some of these changes are “addbacks” denoting the Board’s decision to add funds back for a particular service. Addbacks become part of an agency’s baseline budget.